

HOW TO OBTAIN YOUR TRANSCRIPT

Official Transcripts: To request an official transcript, students need to fill out the official transcript request form. The name and address of the receiving office should be clearly indicated in the address box. Students can both receive their official transcript in sealed envelope or the Registrar’s Office will post the transcript to the address indicated by regular post.

Receival: Students can pick up their transcripts from the Registrar’s Office in two days after their application. Transcripts can be sent to the student’s address if requested.

For related fees please consult the Registrar’s Office

Please download and fill the form below

**MIDDLE EAST TECHNICAL UNIVERSITY
NORTHERN CYPRUS CAMPUS
KALKANLI/GÜZELYURT – TRNC
Via Mersin 10 TURKEY**

TRANSCRIPT REQUEST

STUDENT NUMBER

DEPARTMENT

LAST NAME, FIRST NAME,

SIGNATURE

CHECK ONE → I will pick up the transcript(s) (..... copies) Mail transcript(s) to the address (....copies)

IF YOU ASK FOR AN OFFICIAL TRANSCRIPT, WRITE YOUR ADDRESS IN THE BOX BELOW.

CHECK THE PROPER STATUS BELOW

Currently Enrolled in Undergraduate Program

Left University in year

